

CUPE 3550 Building Society
Executive Minutes - April 18 , 2024 @ 6:00pm

1. Roll Call of Officers: Meeting was called to order at 6:04pm

President – Amy Bernier (Elected 2023)
Recording Secretary – Jennifer Chicoyne 2026
Treasurer – Dagmar Harvey (Elected 2024)
Executive Board Member – Loreen Holenko 2025
Executive Board Member – Vacant
Members-at-Large- Mandy Lamoureux
Quorum: X Yes No (Quorum: At least 50% of the Executive board)

MOTION: Accept Agenda Moved: Jennifer Chicoyne/Seconded: Dagmar Harvey

2. Additions to/Approval of Agenda

MOTION: Accept Agenda Moved: Jennifer Chicoyne/Seconded: Loreen Halenko

3. Minutes

April 9, 2024

MOTION: To accept minutes Moved: Amy Bernier/Seconded: Dagmar Harvey / _____

4. Matters Arising from the Minutes

N/A

5. Treasurer's Financial Report - Dagmar Harvey

Reporting Scotia Bank Statement Period: Jan 31, 2024-Feb 29, 2024

Bank Opening Balance January 31, 2024	\$60,271.76
Bank Expenses: Cheques/Payments - Bank Service Charge	-5.00.
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$63,766.76
Expenses paid & uncleared this statement period	-\$0

Reporting Scotia Bank Statement Period: Feb 29, 2024- May 28, 2024	
Bank Opening Balance February 29, 2024	\$63,766.76
Bank Income: Deposits/Credits	+\$3,500.00
Bank Ending Balance (Total Cleared Transaction)	\$67,261.766
Expenses paid & uncleared this statement period	-\$0
Expenses paid & uncleared this statement period	-\$0
Income received & uncleared this statement period	+\$0
Register Balance March 28, 2024	\$67,261.76

MOTION: To accept executive committee report Moved:Dagmar Harvey /Seconded: Loreen Holenko

6. Executive Committee Report
<p>1. Carpet/Window cleaning - Annual cleaning will be done. A motion was made to spend up \$2000.00. MOTION: Accept to pay for First aid kit and AED: Mandy Lamourex /Seconded: Amy Bernier</p> <p>2. Tenant - Asked the tenant to vacate, they have vacated at the end of March. Union members will tidy and organize space for other office use.</p> <p>3. City property assessment - Amy had to update forms, forms submitted</p> <p>4. Locks - Locks have all been changed Dagmar and Amy have keys, if want access Amy can meet at the building</p> <p>5. AED, 1 large first aid kit 2 small- Executive wanted updated AED and first aid kit for the office, motion for building society to pay \$3000 Building Society will pay for the kits but restocking will be at the Locals expense. MOTION: Accept to pay for First aid kit and AED: Mandy Lamourex /Seconded: Amy Bernier</p> <p>6. Alarm permit - Required by the city to have a permit for alarm. Payment was \$30 for the year, so the building society will do an annual permit. Stickers on each door entrance to show we have a permit.</p> <p>7. Lawn care - Contract moved over to spring cleaning lawn Maintenance in April. They will be taking care of servicing and parking lots until the end of October.</p>
7. Nominations & Elections Only when needed
Nominations:
Elected:

8. Other business

By Laws - Reviewed by laws, Annual meetings, board meetings. Officers will review bylaws and revisit.

Audit- Amy went in and signed off on the audit. Dagmar and Amy to meet April 26 th.

Next meeting will be May 9th @6:00pm online.

MOTION: To adjourn at 6:35 p.m. Moved: Amy Bernier/Seconded: Dagmar Harvey / _____